**REQUEST FOR QUOTATION (RFQ) / INQUIRY**

**FOR ANNUAL MEDICAL HEALTH CHECK UP**

**@ KMPCL, CHHATTISGARH**

|  |  |
| --- | --- |
| **SERVICE: ANNUAL MEDICAL HEALTH CHECK UP** | |
| **Plant: 6x600 MW KSK Mahanadi Thermal Power Plant (TPP), Chhattisgarh** | |
| **Company Name: KMPCL** | **RFQ / Inquiry No:** **2023-2024/KMPCL/HYD/031** |
| **Location: Janjgir-Champa Dist. Chhattisgarh** | **Revision - 0** |

|  |  |  |
| --- | --- | --- |
| 1. | Scope of Work | As per the attached Annexure – 1 |
| 2. | BOQ | As per the attached Annexure – 2 |
| 3. | Last date of Submission of offer | by 11th December 2023 |
| 4. | Working Period |  |
|  | 1. Duration of Work | Max. 25 days for Annual Medical Health Check-up of all the employees |
|  | 1. Mobilization | At least 5 Days prior to the schedule of start of work or as per CMO of KMPCL. |
|  | 1. Date of Start of Work | Immediately after issuance of the work order or as informed by CMO of KMPCL |
|  | 1. Notice to Proceed | Shall be issued along with the Work order |
|  | 1. Completion of Work | As per Point 4 (a) |
|  | 1. Validity of Work | One Year |
| 6. | Payment Terms | 100% of the certified Invoice value shall be paid within 30 days after completion of the work and upon submission of Commercial invoice duly certified by CMO/ Plant head of KMPCL |
| 7. | Correspondence Address for Inquiry | KSK MAHANADI POWER COMPANY LIMITED  8-2-293/82/A/431/A,  Road No. 22,  Jubilee Hills, Hyderabad – 500033, Telangana.  (Offer Submission)  Contact: Mr. GS Bajwa – 7728888516  Email: [gurpreet.b@ksk.co.in](mailto:gurpreet.b@ksk.co.in), contracts@ksk.co.in |
| 8. | Site/ Works Address | KSK MAHANADI POWER COMPANY LIMITED (KMPCL),  Nariyara Village, Akaltara Tehsil,  Janjgir - Chempa Dist - 495553,  Chhattisgarh. |
| 9. | Special Note | Please attach stamped and signed copy of all the inquiry  / RFQ documents along with your offer. |

1. **SCOPE OF WORK:**

* **Annexure – 1:** Scope of Work for Annual Medical Health Check Up of KMPCL Site Employees

1. **BILL OF QUANTITY (BOQ):**

* **Annexure – 2:** Annual Health Check Up

1. **QUALIFYING CRITERIA (EXPERIENCE):**
2. Bidder should possess minimum 1 year of experience in similar field.

The experience claimed by the bidder shall be considered, if the said experience is in the name of the bidder directly and not by subletting the contract. Firm to furnish satisfactory work completion certificate of executed orders, if not have worked with KMPCL earlier for similar job.

During the work period, the successful bidder has to depute well familiar experienced staff. Bidder has to submit the proof about the qualification and experience of staff deputed for jobs along with tender documents such as copy of appointment letters or P.F. submission Challan, for last 2 years along with qualification of personnel’s who will be deputed for this work.

1. **MANPOWER DEPLOYMENT PLAN:** Bidder to submit the details of the resources they are proposing to deploy for completion of the work, along with the commercial offer.
2. **KICK OFF MEETING:**

After the award of the contract the meeting has to be held at site along with the Site In-charge & Key Manager of the Bidder and CMO / Plant Head of the Owner. The purpose of this meeting shall be to understand the action plan and execution strategy for entire scope of work and accordingly submission and approval of final Mobilization and Execution plan.

* + 1. Bidder has to submit below mentioned documents after award of work order 15 days prior to start the work i.e. prior to the Kick-off meeting.

1. Work plan in detail in order to execute the job as per scope of works.
2. Manpower deployment in detail for each job.
3. Instruments & Equipment.  
   * 1. The above mentioned documents has to be mutually discussed & agreed and the same should be recorded & signed off by the Bidder & CMO of Owner.
4. **DEVIATION:**

In case of any deviation during the submission of the offer, the bidder must fill the same in the below formats for technical & commercial deviations (if any).

* **Technical Deviation**

|  |  |  |
| --- | --- | --- |
| Sr.no | Reference Clause No. | Deviation Taken |
|  |  |  |

* **Commercial Deviation**

|  |  |  |
| --- | --- | --- |
| Sr.no | Reference Clause No. | Deviation Taken |
|  |  |  |

1. **GENERAL CONDITIONS OF THE CONTRACT:**
2. **General Scope of Bidder:**

# All statutory (Insurance, PF, ESIC, LIN etc.) requirements for Bidder’s employee shall be done by Bidder.

# The letter/certified form issued by the concerned authorities of state govt organisation should be enclosed with the Technical Bid of the Tender to evidence such registration. At the time of contract awarded to Bidder.

# PAN No. (In case not available, proof of having applied with acknowledgement from concerned authority).

* 1. Accommodation, Transportation and Food for Bidder's employee has to be arranged by Bidder.

# The Bidder shall assist the factory manager in examination and identification of any worker in a factory which contacts any disease specified in 3[the third schedule] of the Factories Act 1948 and sending a notice thereof to such authorities, in such form and within such time, as may be prescribed.

# The Bidder shall provide Uniform to his employees and the Uniform should have the logo of the Bidder.

# The rates quoted should be valid for the first 12 months initially from the date of award of contract

# Bidder shall submit the latest General Medical Test Report of the manpower deployed by the Bidder along with the documents for issuance of necessary Gate Pass (In case of award of contract).

# The Bidder shall maintain all the Instruments & Equipment in healthy condition throughout the period of work. Bidder shall arrange all the required General Tools for execution of the scope of work including the testing equipment. The testing equipment and tools & tackles should be of reputed make with valid calibration certificate.

# Scrap, Waste and Effluent disposal if any to be dumped at the designated place within the plant premises by the Bidder as per the instruction of CMO.

# Bidder should provide all safety equipment (as applicable) to their workers such as safety shoes, helmets, goggles, aprons, safety belts, appropriate hand gloves etc. Good and approved quality appliance shall be arranged and replaced by new ones as soon as worn out by Bidder at his cost.

# The decision of CMO shall be final in regard to all matters relating to this contract.

# Proper housekeeping is a must during entire work period. Hazardous material and inflammable material should be handled so as not to cause harm to the plant or people.

# In case of any ambiguity / dispute about any conditions of contract, Special Conditions of Contract will prevail over General Condition of Contract.

# For all the tests carried out at site/ other location by the bidder, bidder must submit test reports in spiral binding from in 2 sets.

# If any work/tools and tackles not mentioned above which is required for completion of the work is in the scope of Bidder.

1. **General Scope of Owner:**
2. Drinking water facility shall be made available by the Owner.
3. KMPCL reserves the right to assess the capacity and capability of the party’s scrutiny to be done by CMO of KMPCL.
4. **Statutory Compliance:**
   1. Bidder has to produce WC policy/ESIC as applicable, before the commencement of work.
   2. All provisions of the Factory Act 1948, The Chhattisgarh Factory Rules 1950, Indian Electricity rules 1956, and other rules and regulations should be strictly adhered by the Bidder.
   3. The Bidder shall ensure compliance with all the Acts, Rules & Regulations pertaining to Health, Safety as applicable from time to time.
   4. If any of KMPCL safety officers finds that Bidder is not following the Safety Rules and regulations including use of personal protective equipment at site, he is authorized to stop your work immediately. In case of violation of rules after issue of warning letter Bidder shall be liable to penalty as decided by the concerned / safety section.
   5. Safety of the workers to be engaged in the job is Bidder’s responsibility and KMPCL will not be responsible for any type of compensation to Bidder’s worker, if any accident occurs during the work and Bidder will be liable for all payments, maintenance etc. to the worker / workers’ family as per statute or rule in force in the State or the Country as a whole.
5. **Insurance of the Workmen:**
   1. The Bidder shall insure all his workmen for payment of compensation in case of any accident under the provision of Workmen’s Compensation Act. The supporting papers/documents in this regard shall have to be submitted before start of the work.
   2. The Bidder shall ensure that all their personnel and machinery are covered adequately under an appropriate insurance policy and shall keep Owner fully indemnified against any claims arising whatsoever during the execution of the work. Bidder shall produce necessary documentary proof before the commencement of work at Site.
6. **Safety:**
   1. Induction & Training:All the persons to be deployed by the Bidder have to undergo safety induction before being engaged in any job and moreover they have also to undergo safety training regularly.
   2. Bidder should provide all safety equipment’s to their workers such as safety shoes, helmets, goggles, aprons, welding screen, safety belts, appropriate hand gloves etc. Good and approved quality appliance shall be arranged and replaced by new ones as soon as worn out by Bidder at his own cost.
   3. Work should be carried out with all PPEs and under KMPCL safety guidelines
   4. If any of KMPCL safety officers finds that Bidder is not following the Safety Rules and regulations including use of personal protective equipment at site, he is authorized to stop the work immediately. In case of violation of rules after issue of warning letter, the Bidder shall be liable to penalty as decided by the concerned / safety officer / IN CHARGE OF THE OHC KMPCL.
   5. Adequate supervision must be ensured during execution for compliance of safety measures.
   6. In case of injury to person, the incidence is to be reported to concerned section without delay and all legal formalities completed at earliest.
   7. Safety of the workers to be engaged in the job is Bidder’s responsibility and KMPCL will not be responsible for any type of compensation to Bidder’s worker, if any accident occurs during the work and Bidder will be liable for all payments, maintenance etc. to the worker / workers’ family as per statute or rule in force in the State or the Country as a whole.
7. **Personal Conduct:**

Entering of any of Bidder’s person into the factory under influence of alcohol / drugs is strictly prohibited. Further any act of sabotage to Owners resources with mala fide intentions shall be taken very seriously and immediate removal of the person(s) will be effected.